

Nordea

Start-guide for Corporate Access (XML)

Introduction for new customers

Cash Management Customer Service Tech & Payment Support, 26.02.2018



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Terminology

Explanation

CCM Agreement

Corporate Cash Management Agreement

Corporate Access Cancellation & Response of Investigation

Delete message Camt.055 and receipt for delete message Camt.029

Corporate Access Payments

Payment file - Pain 001

Security Enveloped File

Corporate Access Payments file with digital protection.

Corporate Access Payment Feedback

Status report file - Pain 002

Corporate Access Debit Advices

Returned file for settled payments– Camt.054D

CAF

Corporate Access File Transfer

CAP

Corporate Access Payables

Secure envelope

Digital encryption of the file contents

SignerID

Identification allocated to a company's CCM agreement defining the accounts that can be used to pay with. This is always registered in the payment file.

SenderID

Identification used for identifying the company that sends and receives files from Nordea via Corporate Access File transfer

MIG

Message Implementation Guidelines

Technical information about file formats

Nordea's MIG

[Pain.001](#)

[Pain.002](#)

[Camt.054D](#)

[Camt.055](#)

[Camt.029](#)

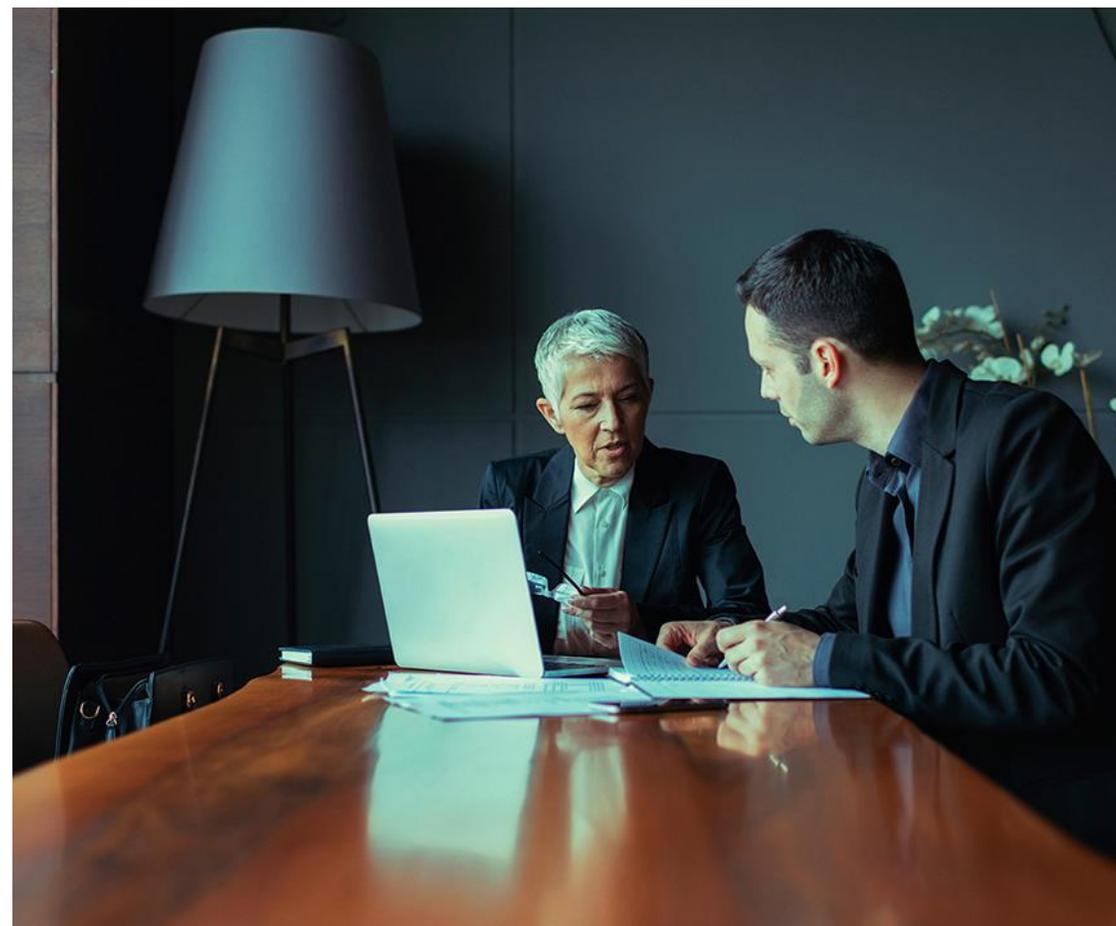
Digital encryption of files –
documentation
[Secure Envelope](#)

Examples of
[Payment types](#)

Test tool for pain.001
[Click here for testing tool](#)

[Click here for FAQ](#)

For more information:
<https://www.nordea.com/vendors>



Select the Administration module in Corporate Netbank – view edit user / user profiles – Add services

Services – Account rights – Corporate Access File Transfer – Signer access
Select a user / user profile.

- Select “Services”
- Check off Corporate Access File Transfer under File transfer.
- Check off relevant payment types under Corporate Access Payables (i.e. Supplier, Salary, Intercompany, and Pension payments)



File transfer

File transfer

Corporate Access FileTransfer

Corporate Access Payables

Select all

Supplier payments

Salary payments

Intercompany payments

Pension payments

Administer user/user profile – Account rights

Account rights

Select payment type and register the rights for the relevant accounts.

- Info
- Services
- Account rights**
- Authentication
- File transfer
- Corporate Access File Transfer
- GiroLink
- Administration rights
- Signer access

- Accounts / Accounts and Balances
- Payments / Intercompany payment
- Payments / New payment
- Payments / Financial payment
- Corporate Access Payables / Supplier payments**
- Corporate Access Payables / Salary payments
- Corporate Access Payables / Intercompany payments
- Corporate Access Payables / Pension payments
- Other Cash Management services / Corporate File Payments

Account number:

Account rights

Select all account rights in this page:

<input type="checkbox"/>	Account number	CCY	Name	View	Key in	Conf. rule	Status
<input checked="" type="checkbox"/>	XX XX XX-XKSE	SEK	NORDEA BANK CM TRAINING	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Alone	Active

Administer user/user profile – Add return files

Corporate Access File Transfer

Select the file types that the user can send and retrieve.

Info Services Account rights Authentication File transfer **Corporate Access File Transfer** Administration rights Signer access

File types

		Status
<input checked="" type="checkbox"/>	Corporate Access Payments feedback	Active
<input checked="" type="checkbox"/>	Corporate Access Debit Advices	Active
<input checked="" type="checkbox"/>	Corporate Access Payments	Active
<input checked="" type="checkbox"/>	Corporate Access Response Of Investigation	Active

Administer user/user profile – Signer access

The user's access rights for SignerID are managed under Signer access. Select whether the user should have access to all or only a selected Signer ID in Corporate Access Payables.

Info Services Account rights Authentication File transfer Corporate Access File Transfer GiroLink Administration rights **Signer access**

Corporate Access Payables Corporate Access File Transfer

Access to all Signer IDs in Corporate Access Payables
 Access to selected Signer IDs in Corporate Access Payables

Select

Signer name	Signer ID	Signer status	Signer access status
<input type="checkbox"/> Name Nameson	777777777	Active	
<input type="checkbox"/> Customer Training	7469468260	Active	

Save Cancel

How to download and upload files - upload

Access the Files module in Corporate Netbank.

- In the Transfer files tab you will find “Download files” and “Upload file”
- Select the File type and Signer ID under Upload file.
- Click Browse to find the file you would like to upload.
- Finally, click Upload.

NB! Corporate Access Payments files always require approval. Note that when using Security Enveloped File, approval is optional.

NB! When uploading Camt.055 use Security Enveloped File.

Files

Transfer files | **Uploaded files** | Transmission history

Download files

File type
Select ...

Search

Upload file

File type
Select ...
Security Enveloped File
Corporate Access Payments

Browse...

Upload

Confirm

My unconfirmed files (0) ›
View/Confirm Norwegian files ›

Files

Transfer files | **Uploaded files** | Transmission history

Download files

File type
Select ...
Corporate Access Debit Advices
Corporate Access Payments feedback
Corporate Access Response Of Investigation

Upload file

File type
Select ...

File location
Browse...

Upload

Confirm

My unconfirmed files (0) ›
View/Confirm Norwegian files ›

How to download and upload files – Download files

Access the Files module in Corporate Netbank and select file type under Download files.

- Input the from- and to- dates you would like to search for.
- Select the Status of the files you would like to download. Selecting New will download only the files that were not downloaded before. Then click Search.
- Check off the files you would like to use – Click the Download button – save the file(s).

Files

Transfer files | Uploaded files | Transmission history

Download files

Select ...
Corporate Access Debit Advices
Corporate Access Payments feedback
Corporate Access Response Of Investigation

Signer ID
All

Date from 12.01.2018 to 19.01.2018

Status New Downloaded

Search

Upload file

File type
Select ...

File location
Browse...

Upload

Confirm

My unconfirmed files (0) >
View/Confirm Norwegian files >

How to approve files

Access the Payments module in Corporate Netbank.

- Select Payment search and File payments.
- Click the Search button and you will receive the current files that were sent in. You may select the date intervals in order to search up previously sent in files.
- Narrow down your search by using the various criteria to in the green box to the left.

Payments

Make payments | **Payment search** | Payment templates | Beneficiary register

Keyed-in payments | **File payments**

Account set *

Account *

Search on * Execution date Upload date

Date * from to

File reference

Amount min max

To account

Beneficiary's name

Own reference

Status * Unconfirmed To be executed Executed Rejected/Deleted

+ More search options

Minimize search options

Use latest search >

Files uploaded today >

Files with unconfirmed batches >

All unconfirmed batches >

Rejected payments >

Use these links for quicker searches.

The overview will only show the files/batches that the user has access to.

How to approve files

Here you'll find more information about the file by guiding the mouse pointer over the Red/Blue icon.

Click the dropdown icon  to open the Batches. You can only approve payments in Batches.

Check off the batch you would like to approve and then click confirm. To view further details of the payment, click the dropdown button again.

1

Payments

Make payments | Payment search | Payment templates | Beneficiary register

Modify or start a new search

2

Payment list

Confirm | Delete | Checked | Export

Expand | Collapse

Files

<input type="checkbox"/>	Upload date	File reference	Total sum	Payments	Signer ID	Confirmation	Information
<input type="checkbox"/>	11.07.2017 13:12:00	MSGID-NOALL-0711-01	52,76	32	7469468260	OK	
<input type="checkbox"/>	23.08.2017 09:11:44	Norway217-08-23	0,01	1	7469468260	OK	

3

Files

<input type="checkbox"/>	Upload date	File reference	Total sum	Payments	Signer ID	Confirmation	Information
<input type="checkbox"/>	23.08.2017 09:11:44	Norway217-08-23	0,01	1	7469468260	OK	

Batches

<input type="checkbox"/>	Execution date	From Account	Total sum	Payments	Status	Information
<input type="checkbox"/>	23.08.2017	NOK NO8760050668749	0,01	1	Executed	

Cut-off for local and international payments



Training

In the bubbles to the right you'll find two links.

Click on the bubbles to open the links and start the short videos after inputting your details.

Corporate Access Administration (CAA)

- Corporate Access File Transfer
- Corporate Access Payables
- Assign file sending rights to users
- Account rights and confirmation rules

Corporate Access

- Upload files in Corporate Netbank
- Payment module
- Handle file payments (confirm and/or delete)
- Download files

Error message ISO 20022

Explanation

ISO Data Sign Requested

Customers with manual approval receive information that the payments need approval review

ISO Cap unable to identify debtor agent country

Did you define the currency for the debtor account?
NOK, SEK, EUR etc.

ISO Unrecognized Initiating Party

Did you perhaps select a wrong SignerID when sending the file?

ISO Invalid Credit Clearing System Member Identifier

Review the recipients banking details

ISO Invalid Creditor Bank Identifier

Review the recipients banking details

ISO Invalid Structured Credit Reference

Is it the correct KID – the right number of characters in the KID – Does the debtor account demand KID? Structured invoice information can not be used with only a credit note. It must contain an invoice in order to avoid a negative balance.

NB!

Error messages are often complex and can have several explanations. In the explanation fields you can find examples of what the origin of the error could be.

Error message ISO 20022

Explanation

ISO Remittance Information does not comply with rules for payment type

You may have entered NO structured payment with more than 25 invoices (CINV and CREN) to the same recipient

ISO Regulatory Information Invalid

Review the currency code. Maximum 35 characters.

ISO Invalid Debtor Account Currency

If it is a Norwegian account it must be registered with Ccy NOK – if it is a Euro account then EUR should be input in the Ccy field.

ISO Invalid Creditor Account Number

Could a KID have been registered while the recipients account doesn't have a KID agreement?

Unknown

Wrong structure in file, wrong number in the file, wrong SignerID, or Invalid registration.

NB!

Error messages are often complex and can have several explanations. In the explanation fields you can find examples of what the origin of the error could be.

Newsletter (service status)

What's is Service Status?

Service status is a notification service from Nordea. Upon subscribing to this newsletter, you will receive notifications/warnings in cases of operational disturbances and information about developments and changes.

You will only receive this if you actively subscribe to this newsletter.

How to subscribe to the service status?

[Click here!](#)

Service status newsletters

Name/Company

Email

Select the newsletter(s) you wish to subscribe to

- AS2 - Service status
- Corporate Access - Service status
- Corporate eGateway - Service status
- FTP - Service status
- SFTP - Service status
- SWIFTNet FileAct - Service status
- Web Services for Corporate Access - Service status
- Web Services for Finland, Baltics, eGateway - Service status

Subscribe

Changes and Development newsletters

Name/Company

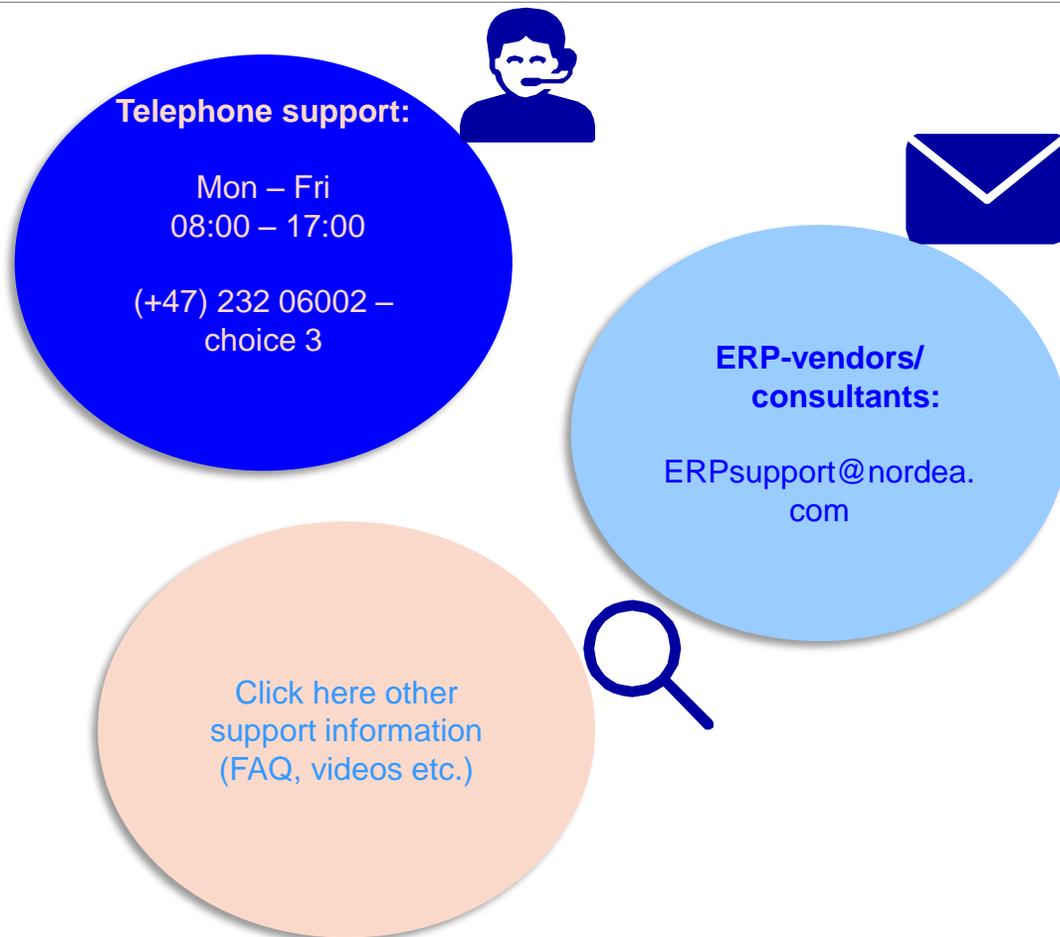
Email

Select the newsletter(s) you wish to subscribe to

- AS2 - Changes and development
- Corporate Access - Changes and development
- Corporate eGateway - Changes and development
- FTP - Changes and development
- SFTP - Changes and development
- SWIFTNet FileAct - Changes and development
- Web Services for Corporate Access - Changes and development
- Web Services for Finland, Baltics, eGateway - Changes and development

Subscribe

Support



Telephone support:

Mon – Fri
08:00 – 17:00

(+47) 232 06002 –
choice 3

**ERP-vendors/
consultants:**

ERPsupport@nordea.
com

Click here other
support information
(FAQ, videos etc.)



Nordea

Thank you!

