Entity tax residency self-certification form

Under the legislations Common Reporting Standard (CRS) and Foreign Account Tax Compliance Act (FATCA), financial institutions like Nordea are obliged to gather information on where their customers are tax residents. Therefore, Nordea kindly asks you to complete this form regarding tax residence. You will find instructions on page 5. **Part** 1, **2, 3 and 4 are all mandatory.**

Part 1: Account holder information

Entity/organisation name			
Company registration number		GIIN	
Residence address			
Residence city		Postal code	
Residence country		Phone	

Part 2: Tax residence

Please list all the Account Holder's countries of tax residence and the corresponding taxpayer identification numbers for each country.

	Country of tax residence	Taxpayer Identification Number (TIN)	No TIN issued
1			☐
2			☐
3			☐

Part 3: Entity classification

Please classify the entity by ticking **one** of the below options. Instructions on entity classification are on page 5 under Instructions Part 4.

Financial institution

- ☐ Financial Institution other than below
- ☐ Investment entity located in a Non-participating CRS jurisdiction and managed by another Financial Institution **(note: if ticking this box please also fill in information on beneficial owner(s))**

Active non-financial entity

- ☐ Corporation that is publicly traded on securities market or an entity related to such corporation
- ☐ Governmental entity, international organisation, central bank or tax-exempt non-profit organisation
- ☐ Other active non-financial entity

Passive non-financial entity

- ☐ Passive non-financial entity **(note: if ticking this box please also fill in information on beneficial owner(s))**

Part 4: Declaration and signature

The account holder specified above hereby confirms that the information given on this form is, to the best of the account holder's knowledge and understanding is accurate, correct and complete. The account holder agrees to provide Nordea Bank Abp (Nordea) with additional information or documents required by the bank to fulfil its FATCA or CRS responsibilities. The account holder undertakes to inform Nordea immediately of any changes to the information given on this form. The information given on this form can be used by Nordea, for reporting purposes related to the aforementioned obligations. The account holder accepts that Nordea, will convey information given on this self-certification form to third parties, including the tax authorities. If the information or confirmations given on this form change or are no longer valid, the account holder undertakes to deliver a new form within 30 days of the change. The account holder also undertakes to inform the persons whose personal data is registered and handled in relation to this of the purpose of and possibilities related to the transfer of information described above and of the persons' right to obtain the registered information.

Date (dd.mm.yyyy)	Name in capital letters	Signature

Form for information on controlling person 1

The forms for information on controlling persons are only to be filled by non-participating professionally managed investment entities and passive non-financial entities. A form must be filled for each controlling person. You will find instructions on page 6.

Part 1: Controlling person information

Full name	
Date of birth (dd.mm.yyyy)	
Residence street	
Residence city	
Postal code	
Residence country	

Part 2: Controlling person type

Describe the kind of controlling person by ticking **one** of the below boxes.

☐ Control by ownership e.g. direct and or indirect control of more than 25% of issued share capital

☐ Control through other means e.g. direct or indirect control of more than 25% of the entity's voting rights

☐ Where no natural person or persons are identified as exercising control of the entity through ownership interests or voting rights, the Controlling Person of the entity is deemed the natural person who holds the position of senior managing official (e.g. CEO, chairman of the board). Please see instructions for information regarding foundations and trusts. Specify the senior managing position below.

Part 3: Controlling person's tax residence

A. Please list **all** the controlling person's tax residencies. Note, that the controlling person is tax resident in at least one country and can be tax resident in multiple countries. An individual is normally tax resident in the country where they have their current residence. NB: Finnish citizens who moved abroad can be considered Finnish tax residents during the moving year and three following calendar years.

	Country of tax residence	Taxpayer Identification Number (TIN)	No TIN issued
1			☐
2			☐
3			☐
4			☐

B. Tick **one** of the options below to confirm or deny that the controlling person is tax resident in the U.S. (instructions on page 6, Part 1.B)

☐ The controlling person is American citizen and/or tax resident in the U.S. and the U.S. is filled as a tax residence in Part 3.A above

☐ The controlling person is not American citizen and/or tax resident in the U.S.

Form for information on controlling person 2

The forms for information on controlling persons are only to be filled by non-participating professionally managed investment entities and passive non-financial entities. A form must be filled for each controlling person. You will find instructions on page 6.

Part 1: Controlling person information

Full name	
Date of birth (dd.mm.yyyy)	
Residence street	
Residence city	
Postal code	
Residence country	

Part 2: Controlling person type

Describe the kind of controlling person by ticking **one** of the below boxes.

☐ Control by ownership e.g. direct and or indirect control of more than 25% of issued share capital

☐ Control through other means e.g. direct or indirect control of more than 25% of the entity's voting rights

☐ Where no natural person or persons are identified as exercising control of the entity through ownership interests or voting rights, the Controlling Person of the entity is deemed the natural person who holds the position of senior managing official (e.g. CEO, chairman of the board). Please see instructions for information regarding foundations and trusts. Specify the senior managing position below.

Part 3: Controlling person's tax residence

A. Please list **all** the controlling person's tax residencies. Note, that the controlling person is tax resident in at least one country and can be tax resident in multiple countries. An individual is normally tax resident in the country where they have their current residence. NB: Finnish citizens who moved abroad can be considered Finnish tax residents during the moving year and three following calendar years.

	Country of tax residence	Taxpayer Identification Number (TIN)	No TIN issued
1			☐
2			☐
3			☐
4			☐

B. Tick **one** of the options below to confirm or deny that the controlling person is tax resident in the U.S. (instructions on page 6, Part 1.B)

☐ The controlling person is American citizen and/or tax resident in the U.S. and the U.S. is filled as a tax residence in Part 3.A above

☐ The controlling person is not American citizen and/or tax resident in the U.S.

Form for information on controlling person 3

The forms for information on controlling persons are only to be filled by non-participating professionally managed investment entities and passive non-financial entities. A form must be filled for each controlling person. You will find instructions on page 6.

Part 1: Controlling person information

Full name	
Date of birth (dd.mm.yyyy)	
Residence street	
Residence city	
Postal code	
Residence country	

Part 2: Controlling person type

Describe the kind of controlling person by ticking **one** of the below boxes.

☐ Control by ownership e.g. direct and or indirect control of more than 25% of issued share capital

☐ Control through other means e.g. direct or indirect control of more than 25% of the entity's voting rights

☐ Where no natural person or persons are identified as exercising control of the entity through ownership interests or voting rights, the Controlling Person of the entity is deemed the natural person who holds the position of senior managing official (e.g. CEO, chairman of the board). Please see instructions for information regarding foundations and trusts. Specify the senior managing position below.

Part 3: Controlling person's tax residence

A. Please list **all** the controlling person's tax residencies. Note, that the controlling person is tax resident in at least one country and can be tax resident in multiple countries. An individual is normally tax resident in the country where they have their current residence. NB: Finnish citizens who moved abroad can be considered Finnish tax residents during the moving year and three following calendar years.

	Country of tax residence	Taxpayer Identification Number (TIN)	No TIN issued
1			☐
2			☐
3			☐
4			☐

B. Tick **one** of the options below to confirm or deny that the controlling person is tax resident in the U.S. (instructions on page 6, Part 1.B)

☐ The controlling person is American citizen and/or tax resident in the U.S. and the U.S. is filled as a tax residence in Part 3.A above

☐ The controlling person is not American citizen and/or tax resident in the U.S.

Instructions for self-certification form

Data handling and protection

As a data controller Nordea Bank Abp processes personal data to deliver the products and services that are agreed between the parties and for other purposes, such as to help you with your request or comply with laws and other regulations. For detailed information on Nordea Bank Abp's processing of personal data, please review Nordea's privacy policy, which is available on Nordea's website or by contacting Nordea Bank Abp. The privacy policy contains information about the rights in connection with the processing of personal data, such as the access to information, rectification, data portability, etc.

Part 1: Account holder information

All fields in this section must be completed.

GIIN number and unit or unit sponsor (GIIN)

The FATCA Registration System approves foreign financial institutions (FFI), financial institution (FI) branches, direct reporting non-financial foreign entities (NFFE), sponsoring entities, sponsored entities, and sponsored subsidiary branches. Institutions and entities assigned a GIIN can use it to identify themselves to withholding agents and tax administrators for FATCA reporting purposes.

Part 2: Entity country of tax residence

The entity shall state all jurisdictions where it is tax resident according to local law, i.e. not as determined by a tax treaty. This means that if the entity has only one tax residence according to a tax treaty but several according to local jurisdiction law, then the entity shall enter all tax residencies. For general rules on determining tax residence rules in a certain jurisdiction, please visit the OECD Automatic Exchange Portal guide for the purpose at: http://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-residency/

For general rules on entity taxpayer identification numbers in different jurisdictions, please visit the OECD Automatic Exchange Portal guide for the purpose at: http://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/. If any doubts regarding the determination of a country of tax residence or taxpayer identification numbers remain, please contact a tax advisor or the local tax authorities.

Part 3: Entity classification

Financial Institution

The term "Financial Institution" means a Custodial Institution a Depository Institution, an Investment Entity, or a Specified Insurance Company. The term Investment Entity means any entity that conducts as a business or is managed by an entity that conducts as a business, one or more of the following activities or operations on behalf of a customer: 1) Trading of securities or other financial instruments, 2) Individual and collective portfolio management, or 3) Otherwise investing, administering or managing funds or money on behalf of other persons.

- Financial Institution: Custodial or Depository Institutions, Participating Investment Entities, or Specified Insurance Companies.
- Non-Participating Professionally Managed Investment Entity is an Investment Entity operating in a non-participating CRS jurisdiction (i.e. a country that is not part of the automatic exchange of financial information under CRS) and managed by another Financial Institution.

Active Non-Financial Entity

- Corporation that is publicly traded on a securities market or an entity related to such a corporation
- Governmental Entity, Central Bank, International Organization or a Tax-Exempt Non-Profit Organization is an entity that either is or is wholly owned by one or more of the foregoing.
- Other Active Non-Financial Entity is an entity which fulfil:
    - Reason of income and assets: More than 50% of the gross income for any appropriate reporting period derives from the sales of goods and/or services and more than 50% of the assets relates to sales of goods and/or services performed by the entity.
    - Holding companies that are members of a nonfinancial group: The activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, subsidiaries that engage in trades or businesses other than the business of a Financial Institution.
    - Start-ups: Not yet operating a business and has no prior operating history but is investing capital into assets with the intent to operate a business other than that of a Financial Institution.
    - Liquidating or bankrupt Entities: Not being a Financial Institution in the past five years and is in the process of liquidating its assets.
    - Treasury centres that primarily engage in financing or hedging transactions with a group company: Primarily engaging in financing and hedging transactions with, or for, related entities that are not financial institutions.

Passive Non-Financial Entity

Passive Non-Financial Entity: The term Passive Non-Financial Entity means an entity that is not a Financial Institution nor an Active Non-Financial Institution. Typically, a Passive NFE obtains most of its income from Passive income. Passive income can be, for example, dividends and interest. It can also be rent, royalties, annuities related to life insurance, other insurance income, capital gains/profits on the sale of assets/property that can produce passive income, gains from the sale of commodities, gains from foreign currency trading, and gains from derivatives.

Instructions for controlling person form

Part 1: Definition of a controlling person under FATCA and CRS

The term "Controlling Person" (under CRS and FATCA) is equivalent to the definition of "Beneficial Owner" under AML/KYC. The controlling person/beneficial owner is the natural person/-s who exercise control over an entity. For an Entity that is a legal person, control over an Entity is generally exercised by the natural person(s) who ultimately has a controlling ownership interest in the Entity. A controlling ownership interest depends on the ownership structure of the legal person and may be identified on the basis of a threshold (normally more than 25 percent ownership including indirect ownership). Where no natural person(s) exercises control through ownership interests, the Controlling Person(s) of the Entity will be the natural person(s) who exercises control of the Entity through other means (e.g. the right to appoint or remove senior management).

Where no natural person(s) is identified as exercising control of the Entity, the Controlling Person(s) of the Entity will be the natural person(s) who holds the position of senior managing official (e.g. CEO or Chairman of the Board, etc).In relation to foundations, and in addition to the above, also a person representing a legal person that is engaged to manage the foundation and a person that may receive a substantial part of the assets that the foundations distribute (normally more than 15 percent), may be seen as controlling persons of the foundation.

In the case of a trust, the term Controlling Persons means the settlor(s), the trustee(s), the protector(s) (if any), the beneficiary(ies) or class(es) of beneficiaries, and any other natural person(s) exercising ultimate effective control over the trust. The settlor(s), the trustee(s), the protector(s) (if any), and the beneficiary(ies) or class(es) of beneficiaries, are seen as Controlling Persons of a trust, regardless of whether any of them exercises control over the trust. In the case of a legal arrangement other than a trust, Controlling Person(s) means persons in equivalent or similar positions.

Part 3. Controlling person's tax residence

A. Controlling person's tax residence:

You can be a tax resident in more than one country depending on the country`s laws and regulations. In general, the tax residence is the country where you have permanent residence or whereabouts. However, each country has its own set of rules for determining tax residence. If you pay taxes due to assets in another country e.g. property tax or withholding tax from yields on securities, you are generally not considered being a tax resident in that country. For more information about tax residence rules in a certain jurisdiction, please visit the OECD Automatic Exchange Portal at: https://www.oecd.org/en/networks/global-forum-tax-transparency/resources/aeoi-implementation-portal/tax-residency.html

B. Controlling persons are generally U.S. tax resident if they:

- are a U.S. citizen including individuals with dual citizenships,
- are a U.S. resident,
- hold a U.S. residence permit or U.S. work permit (Green Card), or
- were born in the U.S.

Controlling person's taxpayer identification number (TIN):

- In Finland your TIN is usually your Finnish Social Security Number.
- In the U.S. your TIN is your U.S. Social Security Number. In some cases, a functional equivalent is issued.
- In other countries, the structure of TINs or their functional equivalent varies but is typically a national identification number, national identity number or national insurance number.

Further information on jurisdiction-specific TIN formats can be found on OECD`s webpage at: https://www.oecd.org/en/networks/global-forum-tax-transparency/resources/aeoi-implementation-portal/tax-identification-numbers.html

Legal background

Common Reporting Standard (CRS)

CRS was prepared by the OECD and is a global standard for the automatic transfer of financial account information with the purpose of preventing tax evasion. According to the CRS Financial Institutions are required to identify individuals and entity customers with tax residencies in other countries than the bank country. The Financial Institution is required to share information about customers with foreign tax residencies with the local tax authorities. This implies that if the customer has tax residence in any other country than Finland, Nordea is obliged to share the information stated in this form and file annual reports regarding the customer account/products to the Finnish Tax Authority who will transfer the information to other CRS participating countries. For further information visit the below link: https://www.oecd.org/en/networks/global-forum-tax-transparency/resources/aeoi-implementation-portal.html

Foreign Account Tax Compliance Act (FATCA)

FATCA is a tax treaty which Finland and the U.S. have signed to prevent tax evasion. It imposes the following legal requirements:

1. Financial institutions are required to identify financial products held by U.S. persons
2. Financial institutions are required to provide the Tax Administration information on the identified financial products and U.S. customers
3. The Tax Administration is then required to convey the information to the U.S. tax authorities.

In Finnish legislation, regulations concerning FATCA are included in section 17a of the Taxation Procedure Act (155/2015) and the Tax Administration's decision concerning the duty to disclose based on the FATCA agreement (A38/200/2015).

For more information please visit: https://travel.state.gov/content/travel/en/international-travel/while-abroad/Joint-Foreign-Account-Tax-Compliance-FATCA-FAQ.html